



COLLEGE OF FINE ARTS

Autonomous Institution - Affiliated to Bengaluru Central University
NAAC Accreditation - 'B+' for Quality & Excellence in Fine Art Education

KARNATAKA CHITRAKALA PARISHATH

**INFORMATION TO THE STUDENTS
REGARDING EXAMINATIONS 2019-20**

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Introduction to Examinations

College of Fine Arts is an Autonomous institution affiliated to the Bangalore University (Central). It is managed by the Karnataka Chitrakala Parishath. Since we have academic autonomy we are able to modify, redesign our academic activities. Modification of the Syllabi is a good advantage to the students and faculty. We are able to include the updates regularly. All this is done within the guidelines of the UGC. Examination a mandatory of an academic course too has certain modification as compared to other regular courses, again within the brackets of the UGC guidelines.

Since ours is a Practical predominant course we have examinations of different nature.

As in every other course there will be internal and examination marking for each subject.

The INTERNAL MARKS will be assessed cumulatively meaning there will be marking at the end of each class and these marks are totalled in the end of each semester for that subject.

The examination for these papers is called FINAL SUBMISSION in I,III,IV,V,VI,VII Semesters BVA and I,II,III Semesters MVA. Here all the works done in the whole semester with additional works (approved by the concerned teacher) will be displayed. This can be subject wise or all subjects together as instructed by the HOD. The evaluation of this will comprise of an internal member (your department faculty) and an external subject expert who is not from the same institution.

In the II and VIII Semesters there will NOT be any display but an examination for each practical paper. Here you will be expected to be in the examination hall and execute the stipulated subject as per the question paper given within the mentioned duration.

This paper too will be evaluated by a team of internal and external subject experts.

As for the THEORY an examination will be conducted at the end of every semester of BVA and MVA courses.

The internal marks of the theory papers are decided by the concerned teacher and assessed with tests, projects, presentations or assignments.

The theory examination papers are evaluated by a subject expert appointed by the BOE.

In the MVA there is slight difference in the evaluation which is mentioned in a separate section

Eligibility to appear for the Examination

*Candidates who have adequate attendance (that is more than 75%) and have completed all their internal submissions are eligible to appear for the Final submissions and exams.

*Candidates with shortage of attendance (that is less than 75%) will not be permitted to appear for the examinations of that semester.

*Despite paying Examination fee if submissions are incomplete or if one is short of attendance such candidates will not be permitted to appear for Exam or Final submission. *Candidates who despite having appropriate attendance and do not submit their works for internal assessment will not be permitted to appear for the Final submission or Examination of that paper.

Entering the Examination hall

- Only if the candidate has a valid hall ticket and ID card is allowed to take the semester examinations. In case a candidate has lost the ID/ hall ticket, a permit card is issued by the COE on payment of Rs. 100/- fine.
- All the candidates must be in the examination hall 15 minutes prior to the exams.

- Only the materials required for and during the examination of practical papers must be carried in to the examination hall.
- Mobile phones or any other digital device/media is prohibited in the examination hall (practical and theory).

During the Examinations

Practical:

- During practical exams candidates are not allowed to take any kind of break for the first one hour. Any break thereafter should be not more than ten minutes.
- If a candidate is not present in their seat for more than half an hour his/her paper will be considered submitted.
- When the paper is for more than a day, the candidate is expected to be present on all the days and on the campus between the stipulated times unless he /she submit the paper.
- If he/she is not present during the second half of the day of the examination his/her paper will be considered submitted. In such case this candidate will not be allowed to continue the same paper under any circumstances.

Provisions in/during the examinations

Theory

- Scribes are permitted with prior permission from the Principal (Chief Custodian of examinations) and the same shall be communicated to the COE (Controller of Examinations)
- In the case of foreign students the translators can be allowed provided that the candidate must seek prior written permission of the Principal (Chief Custodian of Exams) and intimate the same to the COE. before the examination and carry it along with the hall ticket to the examination hall for all theory papers.

Students with different abilities

Students with abilities like slow learning / dyslexic may be given exemption in second language as was in SSLC and PU Boards. They are also given extra time to complete their exams. (Refer to examination ordinance 2011 BU page 62)

Practical Examination

Foundation Course

First semester- Final submission is of practical works done in that semester (along with some additional works approved by the subject teacher prior to the date of final submission) would be displayed. The evaluation will be done by both the internal and external examiners.

Second Semester- Examinations will be conducted separately for each subject. Time-Table will give the details of the exams. Papers/Sheets, Clay, Inks for printing will be supplied by the college.

Specialization/Degree Course

- During the Practical Subject's Exams, concept or layout for the work must be arrived within the first half day i.e. from 10am to 1 pm of the first day.
- References pertaining to the concept will be allowed only from the second half of the first day.
- References are permitted in print format only. The references used must be submitted along with the final answer script/practical work.
- During the exams of the practical subject 'life study' where a person is seated as a model for study the person would require rest (to get off the seated position and walk around for a few minutes) To accommodate this he/she can be asked to take this break once in one hour for 10 minutes. During this time the students continue to work.

Malpractices

- The malpractice inquiry committee (Decided by the BOE and the principal.) will decide on the penalties for the candidates involved in malpractice.
- Immediately, on getting a report from the room invigilator of any malpractice. The COE shall seize the hall ticket, ID card, answer script and question paper from the candidate. A statement is obtained from the candidate and the invigilator and report the case to the COE. If any candidate refuses to give

a written statement, the same may be recorded and sent to the Principal.

- Malpractices in the practical examinations too will be dealt with seriously.
- If it is found that the candidate's practical work is being assisted by another student then the candidate's work will be confiscated and if there is sufficient time left another work can be done by the candidate. However NO EXTRA TIME will be provided.

Theory.

The candidate will not be permitted to appear for subsequent exams. However, under the cases mentioned below the candidate is allowed to attend the other exams. This is for theory papers.

The portion which is copied is marked in the answer paper and the material from which he /she was copying be attached too. Then the student should be allowed to write the exam further).

Evaluation

a) Practical

Evaluation is conducted in Two Levels.

1. Internal Evaluation of Practical is conducted by the subject teacher or as decided by the HOD in a cumulative method that is at the end of each class. It is the same for Subsidiary too. The Final submission is evaluated by an external subject expert (outside of the college) and an internal subject expert from within the college).

There will be Viva pertaining to that subject in each Final Submission.

2. a) The existing degree course: The CFA has 60:40 ratio of exams and internal marks. The internal evaluation has to be done only for 40% of allotted marks of each subject.

b) The CBCS starting from Foundation course 2019-20:

The ratio of exams and internal marks is 70:30. The internal evaluation has to be done only for 30% of allotted marks of each subject.

3. In the practical papers Internal assessments are cumulatively marked at the end of each class by the respective subject teacher.

4. Every student should be marked with internal marks against their submission of practical works.

5. Subject teacher will be the Internal Evaluator. She/he will mark the internal marks as per allotted numbers.

6. For Final Submission-Practical works is done in that semester (along with some additional works approved by the subject teacher prior to the date of final submission) would be displayed. The evaluation will be done by both the internal and external examiners. Journals must be part of the display.

b) Subsidiary Only for Specialization course.

The Final submission of Subsidiary subject is evaluated by internal and external experts on display of the works done during that class. Additional works can be included with the consent of the concerned teacher. There is no viva.

c) Theory.

*a) The existing degree course: The CFA has 60:40 ratio of exams and internal marks. The internal evaluation has to be done only for 40% of allotted marks of each subject.

b) The CBCS starting from Foundation course 2019-20
70:30 ratios of exams and internal marks. The internal evaluation has to be done only for 30% of allotted marks of each subject.

*Internal marks may be allotted through the cumulative methods and by conducting regular internal tests/collecting assignments in Theory subjects

*Examination papers are evaluated by a subject expert appointed by the BOE/COE.

Results

Declaration of Class –BVA and MVA

60% and above	–	I class.
50% to 59%	–	II class.
40% to 49%	–	Pass
Below 40%	–	Fail

Foundation Course

CBCS

% of Marks	GPA/CGPA	Alpha-Sign/Letter Grade	Result/Class Description
90.0-100	9.00-10.00	O (Outstanding)	Outstanding
80.0-<90.0	8.00-<9.00	A+ (Excellent)	First Class Exemplary
70.0-<80.0	7.00-<8.00	A (Very Good)	First Class Distinction
60.0-<70.0	6.00-<7.00	B+ (Good)	First Class
55.0-<60.0	5.50-<6.00	B (Above Average)	High Second Class
50.0-<55.0	5.00-<5.50	C (Average)	Second Class
40.0-<50.0	4.00-<5.00	P (Pass)	Pass class
Below-40	Below-4.00	F (Fail)	Fail/Reappear
Absent	0	Ab (Absent)	

Rejection of results

Candidates who wish to improve their results

- Rejection of results by the candidates is a provision for those who wish to improve or challenge their results the marks, or class secured.

This provision is only for final exams i.e., II semester BVA-Foundation, VIII semester BVA and IV semester MVA.

Any kind of rejection of results can be done only on the basis of dissatisfaction regarding the results. The candidate can approach the office COE in a written application within 10 working days of the announcement of the results.

a) A candidate who opts for the improvement of the results shall appear for the same examination in the Even or the Odd semester by paying requisite fees however the candidate must seek written permission from the Principal and COE.

Candidates who opt to reject their results to improve their results /class can appear for that exam in the corresponding semester. ex-III semester along with the next III semester.

b) Challenge rejection of the results the candidate can opt for re-totalling of the marks secured in the examination .Photocopy of answer scripts is allowed only for theory papers.

Supplementary

- The Candidates of I semester BVA who fails will be allowed to II semester BVA and they have to complete these papers after II semester
- The results of the II semester BVA candidates who have not cleared the I semester shall be declared FAIL until he/she completes the I semester subjects
- A candidate must complete his/her Foundation Course within 2 (two) years of their admissions.
- Supplementary Exams for I semester and II semester failures shall be conducted after the results of the II semester BVA Examinations
- Candidates who fail to clear all subjects of both the semesters of the Foundation Course will not be allowed to the Specialization Course
- Candidates who do not clear papers despite the Supplementary(Foundation Course) Exams will have appear for those papers in the respective semesters
- Students who have completed the course term and have back-papers in first to fourth semester are allowed to appear for the odd semester papers during October / November and even semester papers during March / April Semester Examination.

Repeaters

1. Repeaters are required to submit application form well in advance along with the regular students.
2. There is no provision for the revaluation for repeaters papers.
3. There is no provision for revaluation, photocopy or recounting/re-totalling for Practical papers

Candidates who are absent from the examination shall be treated as failed and may clear the paper in the next respective semester exams.

- Candidates who fail (Practical and or theory) in any Even or Odd semester shall be allowed to join the next semester. Such candidates should clear these backlogs in the next Even and Odd semester.

- A candidate who has failed in any subject can appear for its exams only twice, failing again would declare him ineligible to continue the course.
- Students who fail in any subject during any semester and later clear it would not be eligible for Class declaration in the final Degree certificate.

MVA Evaluation

Practical Evaluation in the PG course

- Practical works is done in that semester (along with some additional works approved by the subject teacher prior to the date of final submission) would be displayed. The evaluation will be done by both the internal and external examiners. Journals must be part of the display. *In the third semester along with the above the Project must be displayed. Project is internal evaluation.

Viva

A Discussion will be initiated on the works, its process, references etc by both the evaluators

Synopsis-III Semester

A proposal for the dissertation with a brief about the topic chosen, Chapterisation with a brief explanation of each, proposed Bibliography, Images must be clear type written for submission.

Dissertation:

Dissertation is submitted as part of MVA degree. Student who cannot submit the dissertation is allowed to take drop of submitting the dissertation in that year exams. He /She can submit the dissertation in the next even semester. However, no viva will be conducted to such students who take drop. They need to appear for exams along with viva by paying requisite fees. However, this formality can be done only through proper written permission from the Subject Teacher, HOD, and Principal as well as COE.

1. It should be original
2. No web material is allowed in downloaded form.
3. It should have requisite bibliography and references.
4. Dissertations should be in neat type written/computer/DTP/ in double line space, 12 fonts in New Times Roman, Bookman, Book Antiqua, Arial, Helvetica.
5. The dissertation should be neatly bound, with hard or perfect binding. No spiral binding is accepted.
6. Students should submit three Copies of the Dissertations duly signed by the Guide, HOD, and Principal before submit to the Office of the COE. Students shall collect a copy of their dissertation once it is sealed and signed by all the said authorities for his/her reference.

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